

Recognised Laboratory Status

1. Information about the laboratory			
Details of organisation *	Name and Business Registration Number (if applicable)		
	Street		
	Suburb/City	State/Post code	Country
	Authorised representative:		
Authorised representative:	Name		
	Position		
	Telephone	Fax	Email
	Mailing address: (for correspondence)		
Mailing address: (for correspondence)	Address		
	Suburb/City	State/Post code	Country
	Billing Contact and Address (if different from above)		
Billing Contact and Address (if different from above)	Name		
	Position		
	Telephone	Fax	Email
	Address		
	Suburb/City	State/Post code	County
2. Information about external accreditation(s)			
Please attach copies of certificates and a separate sheet if required	Accreditation	Scope	
3. Tests to be recognised			
Please attach a separate sheet if required	Standard/Spec No.	Clause	Description

4. Application fee (Please refer to Fee Schedule)		
Total fee payable (Ex GST)	\$AUD	GST value (if applicable) \$AUD
5. Payment method (Kindly note: your application cannot be processed until receipt of fee payment)		
Cheque	Cheques to be made payable to: SAI Global Limited (ABN 67 050 611 642)	
	A cheque for \$	is attached
Credit Card	Please charge (tick where applicable) <input type="checkbox"/> Bankcard <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AmEx (ID No) <input type="checkbox"/> Other	
	Card No	
	Expiry Date	
	Cardholder's name (please print)	
	Signature	
Telegraphic Transfer	Bank Westpac Banking Corporation Address Cnr Market & Clarence Sts Sydney 2000 NSW Acc name SAI Global Limited BSB Number 032016 Acc Number 175282 Swift Number WPACAU2S To ensure correct processing please include the following information with your payment.	THE REMITTANCE ADVICE SHOULD BE FAXED, EMAILED OR MAILED QUOTING: ATT: Business Development Manager Fax (+612) 8206 6032 Email product@saiglobal.com Organisation name: Type of service and date: Invoice number being paid (if applicable): Receipt of remittance advice details will minimise delays in processing your payment
Please make payment to:		
5. Terms and Conditions		
1. The applicant warrants that the information provided in this application form is correct.	2. The applicant acknowledges that it allows inspection of its facilities, procedures, equipment and documentation for laboratory assessment process for specific standards and test methods.	3. The applicant acknowledges that recognition by SAI Global is not Accreditation.
4. The application is submitted with the payment of assessment fees as listed above.	5. This application remains valid for 12 months from the date at which the application was made, after which period the application will expire.	6. As an outcome of a successful assessment SAI will issue a Letter of Recognition with a validity date. The assessment is periodical as agreed and the validity of the Letter of Recognition may be renewed at that time.
Signed for and on behalf of organisation	Signature of applicant or authorised officer of the organisation	Date
	Full name (BLOCK LETTERS)	Title
* Organisations may undergo a check on credit history through existing creditors and Credit Reporting Agencies. SAI Global reserves the right to reject any application.		
Please return completed application form with payment to:	Business Development Manager, Product Certification SAI Global Limited GPO Box 5420 Sydney NSW 2001 Australia Email: product@saiglobal.com	
Your Privacy: SAI Global Limited and its related bodies corporate ("SAI Group") respect stakeholders' privacy at all times. When processing your order or application we collect personal information about you for the primary purpose of providing you with a high level of customer service. We may also use this information to inform you of other related products and services available from the SAI Group and to contact you in relation to these products and services. As we value your privacy we do not make your personal information available to other organisations without your explicit consent, and you have the right to gain access to this information. For more information please see our Privacy Policy on our website www.saiglobal.com Please direct privacy related enquiries to the Chief Privacy Officer on (02) 8206 6000 or by e-mail: privacy.officer@sai-global.com		

